

**MIDWAY SEWER DISTRICT  
COMMISSIONERS MEETING  
May 8, 2024**

Commissioners, Koester, Bailey, Fannin, Polhamus, and Sanborn were present. Also present: Mr. Asplund, Mr. Layton, Mr. Phelan, Mrs. Ford, Mr. Snure and Mr. Montieth.

The meeting was called to order by the Commissioner Sanborn at 9:30 am.

**Consent Agenda:**

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

**Minutes**                      April 24, 2024, Regular Meeting

**Additions and Adjustments:**

List of additions and adjustments presented to Board for review.

**Consent Agenda Resolutions:**

None

**Vouchers:**

<u>Fund Name &amp; Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	5/8/2024	394482 – 394487	\$ 52,677.57
Maintenance 11-095-0010	5/29/2024	394488 – 394490	\$ 88,611.03
Maintenance 11-095-0010	5/29/2024	394491 – 394508	\$ 66,244.77
Maintenance 11-095-0010	5/29/2024	50405 – 50408	\$ 268.07
Cap. Imp. 11-095-3020	5/29/2024	399520 – 399522	\$ 491,751.68

**Electronic Payments:**

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	5/30/2024	\$141,689.46
DRS	5/15/2024	\$ 42,691.24
EFTPS	5/30/2024	\$ 75,192.55

**Public Comment:**

None

### **Resolution 2024-07 Modifying District Rate Structure**

M/S/C approving the resolution as presented by Mrs. Ford to increase the one-time Past Due Service Charge that is added to customer's accounts once the 3rd lien is filed from \$175.00 to \$250.00.

### **Release of Michael Motte Connection Charge Agreement**

M/S/C approving the release of connection charge agreement as presented.

### **Other Business**

None

### **General Manager Report:**

No Report

### **Office Manager Report:**

The Office Manager discussed that they are working on informing customers about the payment processor change that occurred back in October 2023.

With that change, customers needed to re-enroll to continue with autopay. There are many customers that used to be on autopay, and think they still are. They have not re-enrolled and now have a delinquent balance that makes the account eligible for a lien to be filed.

The District sent out emails, put notes on the bills, and had information on our website regarding the change. There have been 2 separate letters sent to those customers in the 3 cycles all with April due date. The cycle with the 4/17/24 due date had liens filed on May 3<sup>rd</sup>. The cycle with the 4/22/24 due date will likely have liens filed early next week.

### **Superintendent Report:**

Reported that our new Collection Operator, Ricardo Delgado started this week, and we are happy to have him.

### **Construction & Engineering Report:**

No Report

### **Operations Supervisor Report:**

Provided a brief summary of the Primary Clarifier project activities.

**Attorney Report:**

3 delinquent customers in bankruptcy  
9 delinquent customers in foreclosure, 1 order of sale has been issued  
8 delinquent customers pending foreclosure  
7 delinquent customers with payment agreements  
2 delinquent customers subject to trustee sales

**Commissioner Comments:**

None

**Next Meeting:**

The next regular meeting will be held on May 22, 2024, at 9:30 am, at the District office.  
The meeting adjourned at 9:48 a.m.

Attest:

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Scot Sanborn SECRETARY

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Marc Montieth