

**MIDWAY SEWER DISTRICT  
COMMISSIONERS MEETING  
October 11, 2023**

Commissioners, Koester, Fannin, Bailey, Sanborn and Polhamus were present. Also present were Mr. Asplund, Mr. Phelan, Mrs. Ford, Mr. Layton, Mr. Snure and Mr. Montieth.

The meeting was called to order by the President at 9:30 am.

**Consent Agenda:**

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

**Minutes**

September 27, 2023, Regular Meeting

**Additions and Adjustments:**

List of additions and adjustments presented to Board for review.

**Consent Agenda Resolutions:**

None

**Vouchers:**

<u>Fund Name &amp; Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	10/11/2023	393982 – 393991	\$ 49,012.01
Maintenance 11-095-0010	10/25/2023	393992 – 394022	\$129,649.88
Maintenance 11-095-0010	10/25/2023	394023 – 394025	\$ 83,161.97
Cap Imp. 11-095-0010	10/11/2023	399470	\$ 41,559.98
Cap. Imp. 11-095-3020	10/25/2023	399471 – 399474	\$ 29,220.23

**Electronic Payments:**

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	10/30/2023	\$127,711.87
DRS	10/15/2023	\$ 37,334.43
EFTPS	10/30/2023	\$ 65,900.24

**Public Comment:**

None

**Jace Layton & Nathan Neff Educational Request to attend WWETT Show in Indianapolis IN, January 24- 27, 2024.**

M/S/C approving request as presented.

**Other Business**

The General Manager presented for approval a standard 5-year connection charge agreement for Ahmed Safeer and Sumbal Rauf.

M/S/C approving agreement as presented.

The board instructed the General Manager to vote for the five incumbents for the WASWD Retrospective Rating Program.

**General Manager Report:**

No Report

**Office Manager Report:**

We are having an on-site meeting with the contractor & architect today at 10:30 a.m. to discuss job progress.

We are live with our new website as of 10/6/23. I'm happy with the new hosting format, and the ease of making changes, etc.

We are working with InvoiceCloud and moving toward our go-live date with them on October 25<sup>th</sup>. My staff and I are doing training and collecting data to add to the new payment platform so customers can view previous bills & payments.

**Superintendent Report:**

No Report

**Construction & Engineering Report:**

Provided brief project update.

**Operations Supervisor Report:**

No Report

**Attorney Report:**

3 delinquent customers in bankruptcy  
14 delinquent customers in foreclosure  
10 delinquent customers pending foreclosure  
6 delinquent customers with payment agreements  
5 delinquent customers subject to trustee sales

**Commissioner Comments:**

No comments

**Next Meeting:**

The next regular meeting will be held on October 25, 2023, at 9:30 am, at the District office.

The meeting adjourned at 9:51 a.m.

Attest:

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Jim Polhamus SECRETARY

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Marc Montieth