

**MIDWAY SEWER DISTRICT
AGENDA
OCTOBER 10, 2018**

9:30 AM CALL TO ORDER

APPROVAL OF THE AGENDA

CONSENT AGENDA

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: September 26, 2018, Regular Meeting

Vouchers:

| <u>Fund Name & Number</u> | <u>Warrant Date</u> | <u>Voucher #'s</u> | <u>Amount</u> |
|-------------------------------|---------------------|--------------------|---------------|
| Maintenance 11-095-0010 | 10/04/18 | 380746 | \$27,756.71 |
| Maintenance 11-095-0010 | 10/15/18 | 380747 – 380756 | \$19,033.49 |
| Maintenance 11-095-0010 | 10/30/18 | 380757 – 380761 | \$57,737.44 |
| Maintenance 11-095-0010 | 10/30/18 | 380762 - 380786 | \$51,466.15 |
| Maintenance 11-095-0010 | 10/30/18 | 380787 - 380793 | \$2,291.23 |
| Cap. Imp. 11-095-3020 | 10/30/18 | 388041 - 388043 | \$69,802.15 |

Electronic Payments:

| <u>Payment Type</u> | <u>EFT Date</u> | <u>Amount</u> |
|---------------------|-----------------|---------------|
| Payroll | 10/30/18 | \$89,238.03 |
| Payroll Tax | 10/30/18 | \$51,093.14 |
| Dept. of Retirement | 10/15/18 | \$36,777.59 |

Additions and Adjustments:

Consent Agenda Resolutions:

None

CORRECTION TO THE MINUTES AND AGENDA OF THE SEPTEMBER 12, 2018 MEETING

DISTRICT REPRESENTATIVE TO WASWD SPECIAL MEMBERSHIP MEETING ON OCTOBER 22, 2018

STAFF SUGGESTED REVISION TO SECTION 310 OF THE EMPLOYEE HANDBOOK AND ADDITION OF NEW SECTION 515 FRAGRANCE-FREE WORKPLACE

EMPLOYEE SALARY AND BENEFITS FOR 2019

EDUCATIONAL REQUEST OF GAILS SMALL AND JACK SCHOEN – SOP'S AND QA MANUALS FOR ACCREDITED LABS

OTHER BUSINESS

REPORTS:

**KEN KASE – MANAGER
CORDELIA FORD – OFFICE MANAGER
MARC MONTIETH – ASSISTANT MANAGER
TIM CAMPBELL – OPERATIONS SUPERVISOR
JACE LAYTON – MAINTENANCE SUPERVISOR
BRIAN SNURE – ATTORNEY REPORT**

COMMISSIONERS COMMENTS

NEXT MEETING – OCTOBER 24, 2018, @ 9:30 A.M.

ADJOURNMENT