

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
DECEMBER 14, 2022**

Commissioners Koester, Fannin, Bailey and Polhamus were present. Also present were Mr. Layton, Mr. Asplund, Mr. Phelan, Mrs. Ford, and Mr. Montieth.

The meeting was called to order by the President at 9:30 am

Consent Agenda:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: November 23rd Regular Meeting
 December 6th Regular Meeting

Additions and Adjustments:

List of additions and adjustments presented to Board for review.

Consent Agenda Resolutions:

None

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	12/14/2022	393325 – 393333	\$71,718.01
Maintenance 11-095-0010	12/28/2022	393334 – 393336	\$70,031.44
Maintenance 11-095-0010	12/28/2022	393337 – 393369	\$90,509.27
Capital Imp. 11-095-3020	12/28/2022	399394 – 399398	\$205,897.77

Electronic Payments:

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	12/30/2022	\$114,401.48
Payroll Tax	12/30/2022	\$59,275.17
Dept. of Retirement	12/15/2022	\$35,981.88

Public Comment:

None

Educational Request for Jeff Eckman to attend WWCP Certification Training Level III

M/S/C approving the request as presented.

Proposed ULID South 188th Street Scope and Budget

M/S/C approving the scope and budget as presented.

Emergency 27” Concrete Sewer Repair

Mr. Layton, Mr. Phelan and Mr. Montieth briefed the board on the ongoing repair and the need to investigate and repair/replace the remaining +/- 2500 feet of 27” concrete sewer main and manholes. The board approved the solicitation of an engineering firm to assist in this work.

Award Midway Sewer District Office Improvements

M/S/C awarding the contract to Wittenberg Enterprises, Inc.

Other Business

The General Manager asked if any of the commissioners were interested in attending a Commissioners Workshop on January 28, 2023. The commissioners in attendance all declined.

General Manager Report:

No Report

Office Manager Report:

InvoiceCloud has reviewed the attorney changes and had some questions. I’ve forwarded the document back to our attorney. I plan on signing the contract before year-end. Implementation would be mid-2023 and after the Lobby remodel & safety upgrades are complete.

Superintendent Report:

No Report

Construction & Engineering Report:

No Report

Operations Supervisor Report

No Report

Attorney Report

Not Present

Commissioner Comments:

The Board collectively wished the entire staff a Merry Christmas.

Next Meeting:

The next regular meeting will be held on December 28, 2022, at 9:30 am, at the District office

The meeting adjourned at 10:04 a.m.

Attest:

Nick Fannin SECRETARY

Marc Montieth