

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING MINUTES
November 27, 2024**

Commissioners Sanborn, Fannin, Bailey, and Polhamus were present. Also present were Mr. Phelan, Mrs. Ford, Mr. Layton, Mr. Asplund and Mr. Montieth.

The meeting was called to order by the President at 9:30 a.m.

The agenda for today's meeting was approved without modification.

CONSENT AGENDA:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: November 13, 2024, Regular Meeting

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	11-27-2024	394920 – 394933	\$ 50,227.73
Maintenance 11-095-0010	11-27-2024	394934 – 394937	\$ 11,354.88
Maintenance 11-095-0010	12-11-2024	394938 – 394955	\$ 58,901.54
Maintenance 11-095-0010	12-11-2024	50464 – 50465	\$ 467.78
Cap. Imp. 11-095-3020	12-11-2024	399563 – 399566	\$ 505,740.15

Electronic Payments:

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	12/13/2024	\$37,655.00
Dept. of Revenue	11/25/2024	\$15,852.78

Liens & Releases:

List of liens and releases presented to Board for review.

Consent Agenda Resolutions:

M/S/C Approving the Consent Agenda as presented.

PUBLIC COMMENT:

None

Bridgepoint Payback Agreement

M/S/C approving payback agreement as presented.

WASWD Annual Dues

M/S/C authorizing the renewal and payment of annual dues.

Other Business:

GENERAL MANAGER REPORT:

No Report

Cordelia Ford- Office Manager Report

Marc and I had our Entrance Conference with the SAO yesterday. They outlined what they will be focusing on in this 4-year audit (2020 – 2023). They hope to be completed with the audit in January. Cost of the audit is estimated at \$35K.

We have been contacted by King County regarding their rebate program for side sewer repairs. We have information on our website regarding the rebate program, along with flyers at the office. They want to provide a short statement that would go on our bills to help promote the program. That will start with the January 2025 bills.

Our Employee Lunch is scheduled for Thursday, December 19th. It will be held at Anthony's HomePort.

Jace Layton- Superintendent Report

No Report

Bryan Asplund- Operations Supervisor Report

Not Present

Ryan Phelan- Engineering and Construction Manger Report

Not Present

COMMISSIONERS COMMENTS:

No comments

NEXT MEETING:

The next regular meeting will be held on December 11, 2024, at 9:30 am at the office.
The meeting was adjourned at 9:59 a.m.

ATTEST:

SCOT SANBORN - SECRETARY

MARC MONTIETH