

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING MINUTES
August 23, 2023**

Commissioners Koester, Fannin, Bailey, Sanborn and Polhamus were present. Also present were Mr. Layton, Mr. Phelan, Mr. Asplund, Mrs. Ford, and Mr. Montieth.

The meeting was called to order by the Secretary at 9:30 a.m. The President was a few minutes late.

The agenda for today's meeting was approved without modification.

CONSENT AGENDA:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: August 9, 2023, Regular Meeting

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	08-23-2023	393878 – 393888	\$ 74,372.41
Maintenance 11-095-0010	09-13-2023	393889 – 393909	\$418,661.75
Maintenance 11-095-0010	09-13-2023	50360 – 50363	\$ 615.42
Cap. Imp. 11-095-3020	09-13-2023	399457 – 399459	\$ 21,295.36

Electronic Payments:

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	9/15/2023	\$33,800.08
Dept. of Revenue	8/25/2023	\$25,694.05

Liens & Releases:

List of liens and releases presented to Board for review.

Consent Agenda Resolutions:

M/S/C Approving the Consent Agenda as presented.

PUBLIC COMMENT:

None

Proposed 2024 Sewer Rate Increase

M/S/C authorizing rate increase resolution to be approved at the next regular commissioners meeting.

Authorize purchase of two trucks, one fully equipped station truck and the other a dump flatbed service truck

M/S/C authorizing the purchase of one pump station service truck and the other a flatbed collection service truck through the Department of Enterprise services.

OTHER BUSINESS:

None

GENERAL MANAGER REPORT:

Circulated written report.

Cordelia Ford- Office Manager Report

Provided a brief update on the ongoing office improvement.

Jace Layton- Superintendent Report

No Report

Bryan Asplund- Operations Supervisor Report

Operations Supervisor, Bryan Asplund, commented on the July 2023 WWTP NPDES discharge violation, via a fecal coliform monthly geometric average exceedance. For the month of July, our treatment facility violated our monthly fecal coliform average limit of 200mg/L, with an actual submitted average of 203mg/L. This violation is a direct result of a hydraulic pump failure for our UV's disinfection wiper system, which prevents bulbs from scaling. This lack of wiper cycles inhibited the transmission ability of UV intensity to the treated effluent. Since then, we have had Operators manually clean each module bank multiple times a week, mitigating our high fecal counts. We are also in the process of rebuilding the hydraulic pump and putting it back into service soon to remedy this issue.

Ryan Phelan- Engineering and Construction Manger Report

A Change Order for BEAU Construction for the waterline relocation work will be prepared for Board review and approval at the next meeting (9/13). Project is near completion and went well. Contractor still has a few misc. items to complete and then a punch list will be issued. I am meeting with the City of SeaTac inspector this afternoon to address the Cities concerns of a drop off hazard on the S. side of S. 194th St.. Although this hazard is existing, and our Contractor restored the area to better than original condition, the City would like to implement some type of roadway safety feature to protect vehicles from driving into the ditch. I sent an email to the City with the District's position of willing to assist and help facilitate but that anything extra the City wants installed shall be at the Cities expense.

COMMISSIONERS COMMENTS:

The board collectively thanked Mr. Asplund for his dedicated hard work during these trying times!

NEXT MEETING:

The next regular meeting will be held on September 13, 2023, at 9:30 am at the office. The meeting was adjourned at 9:57 a.m.

ATTEST:

JIM POLHAMUS - SECRETARY

MARC MONTIETH