

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
September 8, 2021
Conference Call (206) 568-8200, PIN 564839**

Commissioners Koester, Bailey, Fannin, and Sanborn were all present. Also present were Mr. Snure Mr. Phelan, Mrs. Ford and Mr. Montieth

The meeting was called to order by the President at 9:30 am

CONSENT AGENDA:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: August 25, 2021, Regular Meeting

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	9/15/2021	392378 – 392386	\$ 40,665.16
Maintenance 11-095-0010	9/29/2021	392387 – 392390	\$ 55,623.04
Maintenance 11-095-0010	9/29/2021	392391 – 392402	\$ 27,460.23
Maintenance 11-095-0010	9/29/2021	50202 - 50209	\$ 542.71
Capital Imp. 11-095-3020	9/29/2021	399217 – 399220	\$633,775.16

Electronic Payments:

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	9/30/2021	\$102,336.01
Payroll Tax	9/30/2021	\$ 55,621.55
Dept. of Retirement	9/15/2021	\$ 32,604.26

Additions and Adjustments:

List of additions and adjustments presented to Board for review.

Consent Agenda Resolutions:

None

Public Comment:

None

Adriana Senior Apartments Release Agreement

M/S/C approving the release agreement as presented

Salary Survey Authorization

The General Manager requested approval to seek a consultant to perform a salary survey. The board instructed Mr. Montieth and Mrs. Ford to move forward with finding a consultant.

Covid Update

The General Manager informed the board that we have seven employees out on quarantine due to an unvaccinated employee exposing the staff. Since then, two more unvaccinated employees have tested positive for COVID. The staff quarantine left the collection crew with only one employee. Collection crew Senior Nathan Neff, who was scheduled to be off work made alternate arrangements and came into work the same day to provide a second collection crew person.

COLA (Cost of Living Adjustment) discussion

The General Manager informed the board he expected to have the CPI number for August 2020 to August 2021 at the next meeting. The Board announced they want consider implementing the COLA right away instead of waiting until January 1, 2022.

OTHER BUSINESS

Mr. Sanborn asked to be excused from the next board meeting as he will be out of town.
M/SC approving Mr. Sanborn's absence

GENERAL MANAGER REPORT:

Provided a written report.

CORDELIA FORD'S OFFICE MANAGER REPORT:

Reported that the State Auditor's office had provide approval of our 2019 Financial Audit.

JACE LAYTON'S SUPERINTENDENT REPORT:

Not Present

RYAN PHELAN'S CONSTRUCTION AND ENGINEERING REPORT:

No Report

BRYAN ASPLUND – OPERATIONS SUPERVISOR REPORT

Not present

BRIAN SNURE'S – ATTORNEY REPORT

No Report

COMMISSIONERS COMMENTS:

Mr. Koester stated that he believes the district may have to increase its wages to compete in the job market and the salary survey is a good place to start.

Mr. Sanborn stated that he believes the COLA should be implemented ASAP and that the salary survey be considered separate from the COLA. He also believes that the district should pay its employees at the top of the industry not merely in the middle.

NEXT MEETING:

The next regular meeting will be held on September 22, 2021, at 9:30 am, at the district office and via conference call.

The meeting adjourned at 10:07 a.m.

ATTEST:

VINCE KOESTER SECRETARY

MARC MONTIETH