

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
MARCH 10, 2021
Conference Call (206) 568-8200, PIN 865330**

Commissioners Koester, Bailey, Fannin, Polhamus and Sanborn were all present. Also present were Mr. Layton, Mrs. Ford, Mr. Phelan, Mr. Snure and Mr. Montieth

The meeting was called to order by the President at 9:30 am

The agenda for today's meeting was approved with modifications to the order. Moving the Oath of Office before the Consent Agenda.

Oath of Office for Position's 2 and 3 of the Midway Sewer District Board of Commissioners

Mr. Snure gave the Oath of Office to both Mr. Fannin and Mr. Polhamus.

CONSENT AGENDA:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: February 24, 2021, Regular Meeting

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	03/03/2021	391938	\$27,903.78
Maintenance 11-095-0010	03/17/2021	391939 – 391948	\$37,710.85
Maintenance 11-095-0010	03/24/2021	391949 – 391967	\$36,325.89
Maintenance 11-095-0010	03/24/2021	391968 – 391971	\$52,966.33
Capital Imp. 11-095-3020	03/24/2021	399158 – 399159	\$657,372.85

Electronic Payments:

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	03/30/2021	\$89,102.46
Payroll Tax	03/30/2021	\$51,592.76
Dept. of Retirement	03/12/2021	\$38,443.01

Additions and Adjustments:

List of additions and adjustments was presented to Board for review.

Consent Agenda Resolutions:

M/S/C approving the Consent Agenda as presented.

Exit Conference Date for 2019 Audit

The Board would prefer to have the Exit Conference at the next regular scheduled Commissioner's meeting, March 24, 2021.

OTHER BUSINESS

Mr. Koester provided sign up sheets for the many WASWD Committees and explained to the other commissioners the importance of being involved in the man committees.

Mr. Koester also explained how the WASWD Spring conference was going to be held virtually and expressed how important it will be to attend the conference.

PUBLIC COMMENT

None

GENERAL MANAGER REPORT:

The General Manager distributed his written report on his recent activities and took question form both Mr. Fannin and Mr. Polhamus regarding the various construction projects.

CORDELIA FORD'S OFFICE MANAGER REPORT:

No Report

JACE LAYTON'S SUPERINTENDENT REPORT:

No Report,

RYAN PHELAN'S CONSTRUCTION AND ENGINEERING REPORT:

Updated the Board on upcoming construction projects.

BRYAN ASPLUND –OPERATIONS SUPERVISOR REPORT

No Report

BRIAN SNURE’S – ATTORNEY REPORT

Mr. Snure welcomed the new commissioners and reminded them they had four months to complete the required paperwork for elected officials.

COMMISSIONERS COMMENTS:

Commissioners Fannin and Polhamus both expressed their pleasure to work with the current board and staff at the district.

NEXT MEETING:

The next regular meeting will be held on March 24, 2021, at 9:30 am, at the district office and via conference call.

The meeting adjourned at 10:23 a.m.

ATTEST:

VINCE KOESTER SECRETARY

MARC MONTIETH