

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING MINUTES
JULY 27, 2022**

Commissioners Koester, Fannin, Sanborn, Bailey and Polhamus were present. Also present were Mr. Layton, Mr. Phelan , Mrs. Ford, and Mr. Montieth.

The meeting was called to order by the President at 9:30 a.m.

The agenda for today’s meeting was approved without modification.

CONSENT AGENDA:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: July 13, 2022, Regular Meeting

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	07-27-2022	393041 – 393051	\$ 36,533.24
Maintenance 11-095-0010	08-10-2022	393052 – 393068	\$ 24,083.97
Maintenance 11-095-0010	08-10-2022	50295	\$ 858.55
Cap. Imp. 11-095-3020	08-10-2022	399347 – 399351	\$780,998.64

Electronic Payments:

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	8/15/2022	\$31,500.08
Dept. of Revenue	7/27/2022	\$12,920.16

Liens & Releases:

List of liens and releases presented to Board for review.

Consent Agenda Resolutions:

M/S/C Approving the Consent Agenda as presented.

PUBLIC COMMENT:

None

Sewer Service Rate Discussion for 2023

M/S/C Authorizing the increase in sewer rates of 9.7% from \$31.00 per month to \$34.00 per month for a single family residence and commercial properties per 750 cubic feet of water usage beginning January 1, 2023.

Award Contract SR 509 Stage 1B S. 206th Street Sewer Relocation to Pacific Civil & Infrastructure, Inc.

M/S/C Awarding the bid to the low bidder Pacific Civil & Infrastructure Inc.

Review Bids for New Office Furniture

The district did not receive bids in time to conduct a review.

Distribute General Managers Annual Self Performance Evaluation Form

The General Manager distrusted his annual performance evaluation to the commissioners for their review and for discussion as needed at the next regular commissioner's meeting.

OTHER BUSINESS:

None

GENERAL MANAGER REPORT:

No Report

Cordelia Ford- Office Manager Report

I would like approval to purchase new chairs for the breakroom. The chairs are the original ones, purchased when we moved into the building back in 1993. After 28 years of usage, they are showing their age. I am requesting approval to purchase 8 chairs for the breakroom at a not to exceed price of \$400.00/chair, or a total of \$3,200.00. This purchase is separate from the furniture quote for the remodel.

M/SC approving the request

Jace Layton- Superintendent Report

No report

Bryan Asplund- Operations Supervisor Report

I would like to brief the board on the status of our Trickling Filter Feed Pump VFD restart issue, that resulted in a primary effluent bypass event on 7/13/2022 following a utility power loss. We have contacted and scheduled a Field Service Technician from 'Taurus Power & Controls INC' to come to our facility and perform onsite diagnostics. Taurus has contacted Eaton (VFD manufacture) for further assistance, awaiting a response. Taurus will be downloading the VFD's programming and verifying all parameter settings are adequate for our particular application. The on-site visit from Taurus will occur on 7/27/2022. I will keep all appropriate parties aware of our findings and the proposed resolution to this matter.

Ryan Phelan- Engineering and Construction Manger Report

Circulated attached written report.

COMMISSIONERS COMMENTS:

No comments

NEXT MEETING:

The next regular meeting will be held on August 10, 2022 at 9:30 am at the office.

The meeting adjourned at 10:03 a.m.

ATTEST:

NICK FANNIN - SECRETARY

MARC MONTIETH