

**MIDWAY SEWER DISTRICT
RESOLUTION NO. 2026-06**

RESOLUTION AMENDING DISTRICT CODE

Background:

1. The District considers itself a part of the community it serves.
2. The District regularly expends funds to communicate with the community regarding the operations of the District, proper use of the sewer system and to educate citizens regarding District operations, rates, personnel, etc.
3. The District is occasionally asked to engage in community forward facing activities such a treatment plant tours, parade and community event sponsorships etc.
4. The Board intends to establish a formal policy authorizing the limited expenditure of District funds and resources to build a positive relationship with the community and to provide additional pathways to communicate and educate the citizens

Resolution: NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Midway Sewer District approves the following addition to the Midway Sewer District Code:

Chapter 2.08 of the Midway Sewer District Code is hereby amended to include the following new Section:

2.08.050 Organizational Effectiveness. The District General Manager is authorized to commit District resources, personnel and funds toward activities that enhance the organizational effectiveness of the District. Such commitments shall be subject to the following limitations.

- a) The District shall only participate in local and regional fundraisers and community events if the participation promotes Organizational Effectiveness. Organizational Effectiveness relates to the District's mission of providing wastewater treatment services. Activities that enhance or augment the District's ability to perform its mission by educating the public, promoting a positive perception of the District or enhancing the job-related skills of District personnel will be deemed to be organizationally effective.
- b) The District may condition such participation on the event sponsor promoting the District and providing the District with an opportunity to educate the citizens regarding the District, its operations and proper use and management of sewer services provided by the District. The General Manager shall establish the value of such promotional and educational opportunities so that the expenditure of resources is of relatively equal value to the services received.
- c) In situations where the value of the services received is less than the value of the District resources expended, the General Manager is limited to de minimis expenditures. Because of the prohibition on gifting, use of District resources in support of events that promote organizational effectiveness without the exchange of services must not exceed a de minimis use. In order for a use of District resources to be considered de minimis, the use must be of minimal cost, not interfere with the performance of the District mission, be brief in frequency and duration, not

disrupt the activities of other employees and not compromise the security or integrity of District information. The following non-exclusive list of resource uses are declared to be de minimis uses. The list is intended to provide examples, rather than be an exhaustive list:

- i) Use of a District vehicle in a parade, school fair or community event.
- ii) Use of a District vehicle for a ride along donation for a local community organization fundraiser provided that the ride along does not interfere with the performance of the District's mission.
- iii) Use of District facilities as auction donations to charitable or service organizations, for tours or birthday parties.
- iv) Use of on duty personnel to solicit contributions and donations to be distributed back to members of the community in association with a District sponsored event such as a Health and Safety fair, or other community festival sponsored by the District.
- v) Use of District funds to provide recognition to community members that provide exemplary services or engage in actions that support the mission of the District.

Adoption: ADOPTED at a regular meeting of the Board of Commissioners of Midway Sewer District on April 8, 2026, the following Commissioners being present and voting:

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner