

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
OCTOBER 27, 2021
CONFERENCE CALL (206) 568-8200, PIN 608035**

Commissioners Koester, Fannin, Sanborn and Polhamus were present, also present were Mr. Layton, Mr. Montieth, Mr. Asplund, and Mr. Phelan

The meeting was called to order by the President at 9:30 a.m.

The agenda for today's meeting was approved without modification.

CONSENT AGENDA:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: October 13, 2021, Regular Meeting

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	11/10/2021	392489 – 392494	\$ 7,573.36
Maintenance 11-095-0010	11/10/2021	392495 – 392513	\$ 73,971.17
Maintenance 11-095-0010	11/10/2021	50216 – 50223	\$ 402.80
Cap. Imp. 11-095-3020	11/10/2021	399230 – 399233	\$ 23,120.05

Electronic Payments:

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	11/15/2021	\$29,458.13
Dept. of Revenue	10/25/2021	\$22,277.12

Liens & Releases:

List of liens and releases presented to Board for review.

Consent Agenda Resolutions:

M/S/C Approving the Consent Agenda as presented.

PUBLIC COMMENT

None

Resolution 2021-05 Acceptance of WWTP Primary Clarifier Improvements

M/S/C Approving resolution as presented

OTHER BUSINESS:

Commissioner Koester requested a sign be installed identifying the 7th Avenue Pump station. The sign should include a description and contact information and possibly our mission statement.

GENERAL MANAGER REPORT:

Circulated a written report.

Cordelia Ford- Office Manager Report

Not Present

Jace Layton- Superintendent Report

The recent windstorm on 10/21/2021 blew down a substantial portion of an alder that hit and created minor damage to a home at 21118 11th Ave S. The tree is located on the lot South of the home that was damaged and is owned by the District. We removed the fallen tree and have employed Rippey Arboriculture to remove 10 trees on the property that are dead or in decline to ensure we do not have any further incidents.

Bryan Asplund- Operations Supervisor Report

No Report

Ryan Phelan- Engineering and Construction Manger Report

Provided a brief update on current projects

COMMISSIONERS COMMENTS:

Mr. Sanborn offered support the staff with regards to hiring new employees.

Mr. Sanborn asked if his time spent meeting with district staff regarding our COVID vaccination policy could be counted as a meeting. He also requested reimbursement for COVID tests he purchased on the District's behalf.

M/S/C approving both requests

Mr. Fannin said he enjoyed the WEFTEC conference in Chicago and found it informative.

NEXT MEETING:

The next regular meeting will be held on November 10, 2021, at 9:30 am via phone conference and at the office.

The meeting adjourned at 10:35 a.m.

ATTEST:

VINCE KOESTER - SECRETARY

MARC MONTIETH