

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING MINUTES
JUNE 22, 2022**

Commissioners Koester, Fannin, and Polhamus were present. Also present were Mr. Layton, Mr. Phelan, Mr. Asplund, Mrs. Ford, and Mr. Montieth.

The meeting was called to order by the President at 9:30 a.m.

The agenda for today's meeting was approved without modification.

CONSENT AGENDA:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: June 8, 2022, Regular Meeting

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	06-15-2022	392970	\$ 9,129.74
Maintenance 11-095-0010	06-29-2022	392971 – 392980	\$ 40,934.47
Maintenance 11-095-0010	07-13-2022	392981 – 392982	\$ 18,516.84
Maintenance 11-095-0010	07-13-2022	392983 – 392999	\$ 10,849.06
Maintenance 11-095-0010	07-13-2022	50285 – 50290	\$ 219.55
Cap Imp 11-095-3020	06-23-2022	399333	\$ 5,521.79
Cap. Imp. 11-095-3020	07-13-2022	399334 – 399338	\$111,231.32

Electronic Payments:

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	7/15/2022	\$28,858.13
Dept. of Revenue	6/27/2022	\$22,983.15

Liens & Releases:

List of liens and releases presented to Board for review.

Consent Agenda Resolutions:

M/S/C Approving the Consent Agenda as presented.

PUBLIC COMMENT:

None

Authorize Attendance at the Fall WASWD Conference September 28-30, 2022

M/S/C Authorizing 4 commissioners and 2 staff to attend the Fall WASWD Conference.

Educational Request for Cordelia Ford to Attend 2022 WFOA Conference

M/S/C Approving the request.

OTHER BUSINESS:

GENERAL MANAGER REPORT:

Informed the Board that he will be on vacation the first full week of July.

Cordelia Ford- Office Manager Report

No Report

Jace Layton- Superintendent Report

The IT Pipes software on the TV Truck is no longer supported and has lost most of its functionality. It was originally purchased in 2012. Stan and I have been working with IT Pipes to ensure that the newest version of software will meet our needs and that we can smoothly transition into using it. I will be bringing the quote to our next scheduled commissioners meeting to ask for approval of the purchase.

Bryan Asplund- Operations Supervisor Report

Ryan Phelan- Engineering and Construction Manger Report

Circulated attached written report.

COMMISSIONERS COMMENTS:

No comments

NEXT MEETING:

The next regular meeting will be held on July 13, 2022 at 9:30 am at the office.

The meeting adjourned at 10:02 a.m.

ATTEST:

NICK FANNIN - SECRETARY

MARC MONTIETH