

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
February , 2022
Conference Call (206) 568-8200, PIN 985731**

Commissioners Koester and Polhamus were present. Commissioners present via phone conference were Bailey. Also present were Mr. Layton, Mr. Asplund, Mrs. Ford, Mr. Snure and Mr. Montieth.

The meeting was called to order by the President at 9:30 am

Consent Agenda:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: January 26, 2022, Regular Meeting

Additions and Adjustments:

List of additions and adjustments presented to Board for review.

Consent Agenda Resolutions:

None

Vouchers:

Fund Name & Number	Warrant Date	Voucher #'s	Amount
Maintenance 11-095-0010	02/09/2022	392706 - 392708	\$55,795.18
Maintenance 11-095-0010	02/23/2022	392709 – 392729	\$86,562.35
Maintenance 11-095-0010	02/23/2022	392730 – 392732	\$52,600.95
Maintenance 11-095-0010	02/23/2022	50255 – 50256	\$ 102.93
Capital Imp. 11-095-3020	02/09/2022	399265	\$160,397.21
Capital Imp. 11-095-3020	02/23/2022	399277 – 399282	\$351,983.41

Electronic Payments:

Payment Type	EFT Date	Amount
Payroll	2/28/2022	\$103,958.53
Payroll Tax	2/28/2022	\$ 55,760.97
Dept. of Retirement	2/15//2022	\$ 32,299.74

Public Comment:

None

Oath of Office

Mr. Snure conducted the Oath of Office for Commissioner Polhamus.

ST141 SeaTac Airport Station Improvements- Sewer Main Replacement Design Agreement

M/S/C to approving the scope and budget as presented.

Attendance at WASWD Spring Conference

M/S/C approving the attendance for up to 5 commissioners and two staff.

Other Business

None

General Manager Report:

Provided a briefing of his written report.

Office Manager Report:

February 1st came, and I went thru the list that Karen had put together of accounts that had delinquent balances. All the customers on the list had received letters notifying them that they needed to pay or enter a payment agreement by 1/28/2022. I went thru it and was able to remove over 50 accounts that had either paid off their balance or had contacted the District and entered into a payment agreement.

I want to give a shout-out to Karen, who spent a lot of time on getting the list together, helping with mailing out the letters, as well as preparing all the liens.

Final total of liens filed was 147 for a grand total of liened amounts of \$101,191.49.

Starting with the 2/8/2022 due date for cycle 10, we are resuming regular late fee assessment. This will be the first time assessing late fees since March 2020.

Tomorrow will be Marc Montieth's 30 year work anniversary.

Superintendent Report:

No Report.

Construction & Engineering Report:

Not Present

Operations Supervisor Report

Bryan reported that with the recent snow, ice and heavy rain the Plant did not experience any overflow and did not violate our general permit. The planning and work that has been done in the last year or so has been very successful.

Attorney Report

No Report

Commissioner Comments:

No Comments

Next Meeting:

The next regular meeting will be held on February 23, 2022, at 9:30 am, at the District office and via conference call.

The meeting adjourned at 9:56 a.m.

Attest:

Nick Fannin SECRETARY

Marc Montieth