

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING MINUTES
October 25, 2023**

Commissioners Koester, Fannin, Bailey, Sanborn and Polhamus were present. Also present were Mr. Layton, Mr. Phelan, Mr. Asplund, Mrs. Ford, and Mr. Montieth.

The meeting was called to order by the President at 9:30 a.m.

The agenda for today's meeting was approved without modification.

CONSENT AGENDA:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: October 11, 2023, Regular Meeting

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	10-25-2023	394026 – 394031	\$ 43,499.17
Maintenance 11-095-0010	11-15-2023	394032 – 394055	\$ 79,418.22
Maintenance 11-095-0010	11-15-2023	50369 – 50371	\$ 149.52
Cap. Imp. 11-095-3020	10-25-2023	399475	\$ 94,606.18
Cap Imp 11-095-3020	11-15-2023	399476 – 399477	\$ 99,882.16

Electronic Payments:

Dept. of Revenue	10/25/2023	\$24,882.50
Payroll	11/15/2023	\$32,300.08

Liens & Releases:

List of liens and releases presented to Board for review.

Consent Agenda Resolutions:

M/S/C Approving the Consent Agenda as presented.

PUBLIC COMMENT:

None

Educational Request for Bryan Asplund and John Pointkowski to Evergreen Rural Water Annual Conference & Tradeshow in Centralia WA. February 6-8, 2024

M/S/C approving the educational request as presented.

Cost of living adjustment and benefits for 2024

M/S/C approving the 2024 cost of living adjustment of 5.4% to begin January 1, 2024. PEBB Insurance benefits will continue to be covered by the District.

Change order #1 for additional structural work in the office lobby.

M/S/C approving Change Order No. 1 in the amount of \$33,578.95.

OTHER BUSINESS:

None

GENERAL MANAGER REPORT:

No Report

Cordelia Ford- Office Manager Report

No Report

Jace Layton- Superintendent Report

No Report

Bryan Asplund- Operations Supervisor Report

No Report

Ryan Phelan- Engineering and Construction Manger Report

No Report

COMMISSIONERS COMMENTS:

The board collectively thanked the staff.

NEXT MEETING:

The next regular meeting will be held on November 8, 2023, at 9:30 am at the office.
The meeting was adjourned at 9:54 a.m.

ATTEST:

JIM POLHAMUS - SECRETARY

MARC MONTIETH