

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
April 10, 2024**

Commissioners, Koester, Bailey, Fannin Polhamus, and Sanborn were present. Also present: Mr. Asplund, Mr. Layton, Mr. Phelan, Mrs. Ford, Mr. Snure and Mr. Montieth.

The meeting was called to order by the Commissioner Sanborn at 9:30 am.

Consent Agenda:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes March 27, 2024, Regular Meeting

Additions and Adjustments:

List of additions and adjustments presented to Board for review.

Consent Agenda Resolutions:

None

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	4/10/2024	394419 – 394420	\$24,617.90
Maintenance 11-095-0010	4/10/2024	394421 – 394428	\$57,562.70
Maintenance 11-095-0010	4/24/2024	394429 – 394431	\$88,433.23
Maintenance 11-095-0010	4/24/2024	394432 – 394453	\$88,889.58
Maintenance 11-095-0010	4/24/2024	50404	\$ 660.07
Cap. Imp. 11-095-3020	4/24/2024	399517 – 399518	\$23,236.40

Electronic Payments:

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	4/30/2024	\$139,257.18
DRS	4/15/2024	\$ 42,006.33
EFTPS	4/30/2024	\$ 73,841.97

Public Comment:

None

Discussion on the need for an increase in past due service charges

The Office Manager talked about the Past Due Service Charge. It is a 1-time fee of \$175.00 added to customers' accounts once the 3rd lien is filed. The charge was established in 2002 to cover the initial contact by our attorney. In the last 20 plus years, the initial contact by our attorney is now more than the Past Due Service Charge. The Office Manager suggested increasing the charge to \$225 - \$250.00.

The Board requested Mrs. Ford to update the rate to \$250.00 and bring a resolution to the next Board meeting.

Educational Request Leebue Maidesil to Attend the WASWD Spring Conference in Tulalip WA

M/S/C approving request as presented.

TSS Loading Support Brown and Caldwell

M/S/C approving the agreement with Brown and Caldwell in the amount not to exceed \$40,000.00 for TSS Loading Support.

Reolution 2024-06 - Educational Request

M/S/C approving Resolution as presented.

Other Business

None

General Manager Report:

No Report

Office Manager Report:

No Report

Superintendent Report:

No Report

Construction & Engineering Report:

No Report

Operations Supervisor Report:

No Report

Attorney Report:

- 2 delinquent customers in bankruptcy
- 11 delinquent customers in foreclosure, 1 order of sale has been issued
- 12 delinquent customers pending foreclosure
- 6 delinquent customers with payment agreements
- 3 delinquent customers subject to trustee sales

Commissioner Comments:

None

Next Meeting:

The next regular meeting will be held on April 24, 2024, at 9:30 am, at the District office.
The meeting adjourned at 9:53 a.m.

Attest:

Scot Sanborn SECRETARY

Marc Montieth