

**MIDWAY SEWER DISTRICT  
COMMISSIONERS MEETING MINUTES  
April 26, 2023**

Commissioners Koester, Fannin, Bailey, Sanborn and Polhamus were present. Also present were Mr. Layton, Mr. Asplund, Mrs. Ford, Mr. Stewart and Mr. Montieth.

The meeting was called to order by the President at 9:30 a.m.

The agenda for today's meeting was approved without modification.

**CONSENT AGENDA:**

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

**Minutes:** April 11, 2023, Regular Meeting

**Vouchers:**

<u>Fund Name &amp; Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	VOID	393624	0.00
Maintenance 11-095-0010	04-26-2023	393625 – 393631	\$ 57,735.06
Maintenance 11-095-0010	05-10-2023	393632 – 393659	\$ 66,849.46
Maintenance 11-095-0010	05-10-2023	50340 – 50343	\$ 84.93
Cap. Imp. 11-095-3020	05-10-2023	399429 – 399434	\$331,664.90

**Electronic Payments:**

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	5/15/2023	\$32,100.08
Dept. of Revenue	4/25/2023	\$24,157.12

**Liens & Releases:**

List of liens and releases presented to Board for review.

**Consent Agenda Resolutions:**

M/S/C Approving the Consent Agenda as presented.

**PUBLIC COMMENT:**

None

**27” Interceptor Trunk Sewer Replacement Options**

The General Manger along with Keith Stewart PE Grey & Osborne presented the options to replace the 27” Interceptor Truck Sewer pipe. The CIPP 18 mm option was selected.

**Approval of Years End 2021 and 2020 Financial Statements**

M/S/C approving the 2021 and 2020 Financial Statements as presented.

**Replacement of 2003 Chevy Blazer**

M/S/C authorizing the replacement of the 2003 Chevy Blazer.

**Influent Effluent TSS Instrument Purchase**

M/S/C authorizing the purchase as presented by the Operations Supervisor.

**OTHER BUSINESS:**

**GENERAL MANAGER REPORT:**

Circulated written report.

**Cordelia Ford- Office Manager Report**

We are well into the construction here at the office. We are all setup to work from home. We don't have a set schedule for working from home, but we have the flexibility to leave when the work gets loud.

The new phone system is also working well. We are able to answer calls off-site, as well as transfer calls to other employees.

**Jace Layton- Superintendent Report**

We experienced a sewer overflow at 1618 S 243<sup>rd</sup> street on 4-20-2023. Our response was swift but overflowed an estimated 500 to 800 gallons. The cause of the overflow was roots intrusion at a MH structure. We are certain we recovered most maybe all that overflowed. All appropriate authorities were notified. There were no further actions required by any authority.

**Bryan Asplund- Operations Supervisor Report**

No Report

**Ryan Phelan- Engineering and Construction Manger Report**

Not present

**COMMISSIONERS COMMENTS:**

Commissioner Sanborn asked a question regarding the construction schedule of the 16<sup>th</sup> Ave force main project. He also asked if the district has considered Covid Booster incentives?

**NEXT MEETING:**

The next regular meeting will be held on Tuesday, May 10, 2023, at 9:30 am at the office. The meeting was adjourned at 10:11 a.m.

ATTEST:

---

JIM POLHAMUS - SECRETARY

---

MARC MONTIETH